#### TIGARD CITY COUNCIL MEETING

January 15, 2002 6:30 p.m.

TIGARD CITY HALL

13125 SW HALL BLVD

TIGARD, OR 97223



#### **PUBLIC NOTICE:**

Assistive Listening Devices are available for persons with impaired hearing and should be scheduled for Council meetings by noon on the Monday prior to the Council meeting. Please call 503-639-4171, Ext. 309 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

Upon request, the City will also endeavor to arrange for the following services:

- Qualified sign language interpreters for persons with speech or hearing impairments;
   and
- Qualified bilingual interpreters.

Since these services must be scheduled with outside service providers, it is important to allow as much lead-time as possible. Please notify the City of your need by 5:00 p.m. on the Thursday preceding the meeting date by calling:

503-639-4171, x309 (voice) or 503-684-2772 (TDD - Telecommunications Devices for the Deaf).

SEE ATTACHED AGENDA

## A G E N D A TIGARD CITY COUNCIL WORKSHOP MEETING JANUARY 15, 2002

#### 6:30 PM

- 1. WORKSHOP MEETING
  - 1.1 Call to Order City Council
  - 1.2 Roll Call
  - 1.3 Pledge of Allegiance
  - 1.4 Council Communications & Liaison Reports
  - 1.5 Call to Council and Staff for Non Agenda Items
- 2. JOINT MEETING WITH THE INTERGOVERNMENTAL WATER BOARD TO DISCUSS REGIONAL DRINKING WATER PROPOSAL
  - Staff Report: Public Works Department
- 3. UPDATE ON TRANSFER OF JUVENILE CASES TO THE MUNICIPAL COURT
  - Staff Report: Finance Department
- 4. UPDATE ON SKATEBOARD PARK TASK FORCE
  - Staff Report: Public Works Department and Skate Board Park Task Force Chair Rich Carlson
- 5. POLICY DISCUSSION BULL MOUNTAIN ANNEXATION
  - Staff Report: Community Development Department
- 6. UPDATE ON METRO URBAN GROWTH BOUNDARY EXPANSION
  - Staff Report: Community Development Department
- 7. UPDATE ON WASHINGTON SQUARE REGIONAL CENTER IMPLEMENTATION STRATEGY PLAN
  - Staff Report: Community Development Department
- 8. UPDATE ON WASHINGTON COUNTY LONG-RANGE TRANSPORTATION PLAN
  - Introduction: Community Development Department
  - Update by: Gretchen Buehner, Representative on the Washington County Citizens Advisory Committee

#### 9. COUNCIL LIAISON REPORTS

#### 10. NON-AGENDA ITEMS

11. EXECUTIVE SESSION: The Tigard City Council may go into Executive Session. If an Executive Session is called to order, the appropriate ORS citation will be announced identifying the applicable statue. All discussions are confidential and those present may disclose nothing from the Session. Representatives of the news media are allowed to attend Executive Sessions, as provided by ORS 192.660(3), but must not disclose any information discussed. No Executive Session may be held for the purpose of taking any final action or making any final decision. Executive Sessions are closed to the public.

#### 12. ADJOURNMENT

I:\ADM\PACKET '02\20020115\0000 AGENDA.DOC

| AGENDA ITEM #      |       |
|--------------------|-------|
| FOR AGENDA OF 1-15 | -2002 |

| ISSUE/AGENDA TITLE Regional Drinking Water Proposal Discussion                                                                                                                                                         |  |  |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| PREPARED BY: Ed Wegner DEPT HEAD OK CITY MGR OK                                                                                                                                                                        |  |  |  |
| ISSUE BEFORE THE COUNCIL                                                                                                                                                                                               |  |  |  |
| At the Council meeting on January 22, 2002, the City Council will be deciding their position relating to the continuance in the partnership that is exploring the creation of a regional drinking water supply agency. |  |  |  |
| STAFF RECOMMENDATION                                                                                                                                                                                                   |  |  |  |
| Staff to review the presentation on the Regional Drinking Water Agency Initiative with the Intergovernmental Water Board members on the next step for continuing with this process.                                    |  |  |  |
| INFORMATION SUMMARY                                                                                                                                                                                                    |  |  |  |

On April 25, 2001, the Portland City Council passed a resolution (#35994) directing the Commission to work with elected officials in the Region to identify and analyze alternative institutional governance arrangements for water utilities. This resolution also directed the Bureau to provide assistance to the Commission in working jointly with management staff of other water utilities in pursuit of preferred alternatives.

Two general meetings were held in May and June for elected officials, staff, citizen groups and individual citizens to discuss the concept of a regional drinking water supply and transmission agency. After this meeting, staff from the participating agencies began working together to develop criteria, conduct research on various governance models and develop recommendations. On October 18th a follow up meeting was held to obtain public comment. On November 15, 2001 the staff completed an in depth briefing for elected officials and representatives on the proposed criteria and analysis of governance models.

The final report to investigate the potential for new arrangements for providing water utility service in the metropolitan area has been completed. An Executive Summary has been provided to the City Council members and the IWB members which included a schedule outlining the necessary steps to continue with this process. To meet this schedule all the current partners are reviewing the recommendations and deciding whether or not they intend to continue participation in the creation of a new regional entity. Those partners who wish to continue will enter into an agreement to complete the next steps and participate in cost sharing which could reach as high as \$25,000, depending upon the participation level.

#### OTHER ALTERNATIVES CONSIDERED

- Abandon the possibility of obtaining an ownership/partnership postion in the Bull Run and shift all energies to completing a new wholesale contract with the City of Portland.
- Continue working with the Joint Water Commission and others to study alternatives for additional water sources in the Hagg Lake area

#### VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Securing a long-term water supply is both a Council and Vision Task Force goal

#### ATTACHMENT LIST

N/A

#### FISCAL NOTES

This water supply option will have a financial impact on the ratepayer of the water services area. We are not yet far enough along to develop projected costs.

The next step agreement may be a commitment of agencies to proceed with the next steps and contribute up to \$25,000 each towards this effort.

| AGENDA ITEM#  |                  |
|---------------|------------------|
| FOR AGENDA OF | January 15, 2002 |

| ISSUE/AGENDA TITLE Update on Transfer of Juvenile Cases to the Municipal Court                                                                |  |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| PREPARED BY: N. Robinson DEPT HEAD OK CITY MGR OK                                                                                             |  |  |  |
| ISSUE BEFORE THE COUNCIL                                                                                                                      |  |  |  |
| Should juvenile first-time offender cases, currently cited into Washington County Juvenile Department, be transferred to the Municipal Court? |  |  |  |
| STAFF RECOMMENDATION                                                                                                                          |  |  |  |
| Approve a program allowing the Municipal Court to process first-time juvenile offenders for violation level offenses.                         |  |  |  |

#### <u>INFORMATION SUMMARY</u>

At the May 15, 2001 study session the Presiding Judge and Court Manager met with Council to review the annual court report. Most of the discussion centered on the possibility of citing juveniles accused of minor crimes to Municipal Court, as permitted by legislation passed in 1999 and proposed to us by the Washington County Juvenile Department in August, 2000. The program would treat the crimes as violations under Oregon law, thereby circumventing the need for court-appointed counsel. The program would be available only to first-time juvenile offenders age 14 and older.

Since these initial conversations, court staff has met with Michael Kruger, Washington County Juvenile Department Supervisor, Larry Blake, Officer Scruggs and Chief Goodpaster. All parties are in agreement that the program offers distinct benefits to the community and to the offenders. The types of cases identified as appropriate for Municipal Court include: disorderly conduct, simple assaults, minor thefts, trespass, vandalism, truancy, curfew and tobacco violations. The Juvenile Department will continue to take the drug and alcohol violations as they have been awarded grant money to respond to these types of cases. The program would have no impact on current Peer Court operations.

The Police Department's juvenile arrest statistics were reviewed for 1999, 2000 and the first three-quarters of 2001 to determine what the volume of the caseload might be. Based on these numbers, the Municipal Court could increase its caseload by approximately 285 cases per year.

Judge O'Brien has provided the Juvenile Department with a copy of the attached draft Rule allowing the transfer of cases. If Council approves the project, the signed Rule, along with a cover letter to the Juvenile Department, should be sufficient to transfer jurisdiction of the cases.

#### OTHER ALTERNATIVES CONSIDERED

Continue providing service at the present level. Juvenile offenders would continue to be prosecuted through the Juvenile Department and the Tigard Peer Court.

#### VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

#### ATTACHMENT LIST

- Memo
- Draft Rule accepting the juvenile caseload.

#### **FISCAL NOTES**

We anticipate staffing and current budget are sufficient to process the additional work.

#### MEMORANDUM



TO: Honorable Mayor and City Council

Bill Monahan, City Manager

FROM: Michael J. O'Brien, Presiding Judge

Nadine Robinson, Court Manager

DATE: January 8, 2002

RE: Update on the Transfer of Juvenile Caseload to the Municipal Court

At the May 15, 2001 study session we met with Council to review the annual court report. Most of our discussion centered on the possibility of citing juveniles accused of minor crimes to Municipal Court, as permitted by legislation passed in 1999 and proposed to us by the Washington County Juvenile Department in August, 2000. The program would treat the crimes as violations under Oregon law, thereby circumventing the need for court-appointed counsel. The program (which is described in detail in the proposed court rule included in your packet) would be available only to first-time juvenile offenders age 14 and older.

At present, juvenile first-offenders for minor violations receive minimal attention through the Juvenile Department, often little more than a letter of admonition. The Municipal Court may have more of an impact on the offenders and their parents. The 1999 legislation provides that juveniles who fail to comply with any conditions imposed by a Municipal Court can be recalled to Juvenile Court in Hillsboro "for further proceedings." Repeat offenders, and those charged with drug or alcohol offenses, would not be eligible for the proposed program; they would continue to be cited directly into Juvenile Court.

Based on the nature of the offense and the juvenile's record, an officer could cite a juvenile into Municipal Court, Peer Court or Juvenile Court in Hillsboro. The written criteria for making that determination will be developed in greater detail by the City Prosecutor and Chief Goodpaster. If adopted, the program would have no impact on existing Peer Court operations, although it would provide an option for juveniles who fail to comply with any conditions of diversion or probation imposed in peer court.

At the May study session, Council expressed interest in the program and asked that additional information be gathered to determine its feasibility. Since these initial conversations, court staff has met with Michael Kruger, Washington County Juvenile Department Supervisor, Larry Blake, Officer Scruggs and Chief Goodpaster. All parties are in agreement that the program offers distinct benefits to the community and to the

offenders. The types of cases identified as appropriate for Municipal Court include: disorderly conduct, simple assaults, minor thefts, trespass, vandalism, truancy, curfew and tobacco violations. The Juvenile Department will continue to take the drug and alcohol violations as they have been awarded grant money to respond to these types of cases.

The data provided by the police department indicates the program would increase the court's caseload by approximately 285 cases per year. We anticipate current staffing and budget will be sufficient to process the additional work. If approved, we will evaluate the program's effectiveness with Council at our annual review of court operations this spring.

Mr. Kruger of the Washington County Juvenile Department has reviewed the draft Rule and does not anticipate that the Juvenile Department will want to make significant changes. However, it is possible that some revisions may be proposed following further discussions with the Juvenile Department and the Presiding Judge of the Washington County Juvenile Court. Any proposed revisions will be presented to Council at our study session.

The signed Rule, along with a cover letter to the Juvenile Department, should be sufficient to implement the transfer of jurisdiction under the 1999 legislation.

### IN THE MUNICIPAL COURT OF THE CITY OF TIGARD COUNTY OF WASHINGTON, STATE OF OREGON

#### [DRAFT]

| In the Matter of | ) |                         |
|------------------|---|-------------------------|
|                  | ) | No 01-14                |
| JUVENILES        | ) | Supplemental Court Rule |

#### IT IS HEREBY ORDERED:

- 1. STATEMENT OF POLICY: As provided by ORS 419C.370, the Tigard Municipal Court will adjudicate juvenile violations under the conditions set forth in this Rule. The goals of the Court in accepting juvenile cases are to provide a local forum for minor juvenile matters, to complement programs currently offered by the Washington County Juvenile Court and the Tigard Peer Court, and to further the policies articulated in ORS 419A.002 and 419C.001.
- **2. CRITERIA FOR REFERRALS**: The Court will accept cases referred by the Tigard Police Department and other law-enforcement agencies on the following bases:
  - a. Offenses classified as violations that are waived to the Court by the Juvenile Court as provided by ORS 419C370(1)(b);
  - b. Offenses classified as misdemeanors that are alleged as violations under ORS 161.566 according to criteria developed by the Tigard City Prosecutor and Chief of Police. The criteria shall be designed to promote the referral of juvenile first offenders to the Court, while juvenile repeat offenders shall continue to be referred to the Washington County Juvenile Court.
  - c. Offenses referred to the Court by the Tigard Peer Court for failure to comply with any conditions of diversion;
  - d. Juveniles referred to the Court must be at least 14 years of age.

The following categories of juvenile cases shall not be subject to this rule:

- a. Traffic crimes;
- b. Juveniles with prior convictions for misdemeanors in Juvenile Court or any other court;
- c. Drug and alcohol offenses.
- 3. JUVENILE PROCEDURES: The Court shall designate regular dates and times for arraignment of juveniles subject to this Rule. Upon receipt of a complaint, the Court shall:
  - a. Notify the Juvenile Court that a complaint has been received, as provided by ORS 419C.370(2)(a);
  - b. Upon request from Juvenile Court, waive the juvenile to that Court for further proceedings pursuant to ORS 419C.370(2)(b);

- c. As provided by ORS 419C.306 and 419C.374, a summons shall be issued to the parent or other person having physical custody of the juvenile, requiring the parent or other person to appear with the juvenile before the Court at the time and place stated in the summons. The summons may be served by mailing a copy thereof to the parent or other person as provided by ORS 419C.374(3).
- d. For all property offenses, the Court shall notify the Juvenile Court of the disposition of each case as provided by ORS 419C.370(3)(a);
- e. For any juvenile previously adjudicated in the Tigard Municipal Court under this Rule, the Court may waive the juvenile to the Washington County Juvenile Court for further proceedings.
- f. Notify victims, as identified in police reports, of the pendency of the case and the time set for hearing;
- g. If any juvenile fails to appear as summoned, or is placed on probation or diversion and is alleged to have violated a condition of probation or diversion, the Court shall notify the Juvenile Court for further proceedings as provided by ORS 419C.370(3)(b).
- h. Expunction of juvenile records shall be subject to the provisions of ORS 419A.260.
- i. Cases in which a juvenile enters a plea of "not guilty" shall be set for trial in the usual course. Juveniles accused of violations shall not be entitled to court-appointed counsel.
- j. Juveniles referred by the Tigard Peer Court shall be scheduled to appear at a special hearing to determine an appropriate disposition.
- **4. DISPOSITION OF JUVENILE CASES:** In order to prevent further law violations, the Court will seek dispositions based on the following principles:
  - a. As provided by ORS 419C.001, swift and decisive intervention by the Court for juvenile first offenders, emphasizing the goals of enhanced public safety and prevention of further criminal activity;
  - b. Imposition of appropriate monetary sanctions, including restitution, to promote a sense of accountability and help deter future criminal conduct;
  - c. Use of community-based programs, including alternative community service and other forms of diversion, that seek to rehabilitate the juvenile and enhance awareness of the consequences of criminal behavior; and,
  - d. Promote the active and continuing involvement of parents or legal guardians in every phase of the process.
- **5. INDEPENDENT EVALUATION:** The Court will assist in any evaluation of its programs, policies and services by the Washington County Juvenile Court or any other agency designated by the City of Tigard.

| / | / | / | / |
|---|---|---|---|
| / | / | / | / |
| / | / | / | / |

DATED this 15th day of January, 2002.

Michael J. O'Brien, Presiding Judge Tigard Municipal Court

| AGENDA ITEM#  |         |
|---------------|---------|
| FOR AGENDA OF | 1/15/02 |

| ISSUE/AGENDA TITLE Skateboard Park Update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PREPARED BY: Dan Plaza/Rich Carlson DEPT HEAD OK CITY MGR OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| ISSUE BEFORE THE COUNCIL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Update the Council on the present status of the Skateboard Park Task Force process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| STAFF RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| No action required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <u>INFORMATION SUMMARY</u>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| The purpose of the agenda item is to update the City Council on the current status of the Mayor's Skateboard Park Task Force. Several public meetings have been conducted. Approximately 80 Citizens have attended the meetings, half of which are youth. Three sub-committees have been created by the Task Force Chair, Mr. Richard Carlson. The three sub-committees are as follows: design, site selection and fundraising. Meeting dates for all three sub-committees are scheduled to occur during the month of January.                                                              |
| OTHER ALTERNATIVES CONSIDERED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| The creation of this Task Force is directly connected to the City's visioning process in that it addresses activities for youth in the community. It also is connected to the purpose of Council Goal #2 (to provide recreation opportunities for all citizen needs) and as a result the Mayor's Youth Forum was created. The Forum is focused on what services are being provided now for youth, and what additional services are needed for youth (possible skate park). The Mayor created a Skateboard Park Task Force to study the feasibility of creating a Skateboard Park in Tigard. |
| ATTACHMENT LIST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| n/a                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| FISCAL NOTES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

No definitive costs have been established. This process is in the early stages. However, it is planned to acquire funds through a community fundraising campaign. It is projected that some City funding will be necessary, however to what extent is unknown at the present time.

| AGENDA ITEM # _ |                  |
|-----------------|------------------|
| FOR AGENDA OF   | January 15, 2002 |

| ISSUE/AGENI                                                                                  | DA TITLE <u>Ann</u>                                                                                                       | exation Policy Discussion for B                                                                                                 | ull Mountain A                                                                              | Area.                                                                                                                                           |
|----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| PREPARED B                                                                                   | Y: Julia Hajduk                                                                                                           | DEPT HEAD OK                                                                                                                    |                                                                                             | CITY MGR OK                                                                                                                                     |
|                                                                                              |                                                                                                                           | ISSUE BEFORE THE CO                                                                                                             | UNCIL                                                                                       |                                                                                                                                                 |
| Discuss the Bul                                                                              | ll Mountain Annexa                                                                                                        | tion Study Open House format a                                                                                                  | and issues.                                                                                 |                                                                                                                                                 |
|                                                                                              |                                                                                                                           | STAFF RECOMMENDA                                                                                                                | <u>ATION</u>                                                                                |                                                                                                                                                 |
| N/A                                                                                          |                                                                                                                           |                                                                                                                                 |                                                                                             |                                                                                                                                                 |
|                                                                                              |                                                                                                                           | INFORMATION SUMN                                                                                                                | MARY                                                                                        |                                                                                                                                                 |
| for January 31, opportunity for January 3, 2002 approval. Atta participants of separate memo | 2002. The purpose comments and que to prepare a final ached is a copy of the focus Group medicular discussing annexative. | e is to present the Bull Mountainestions. City staff and County be recommendation on the formative agenda (Attachment 1) and fi | in Annexation held an internation of the meeting lyer information (Attachme hypothetical ti | al coordination meeting on g for Council's review and on that is being sent to ent 2). Staff has also attached a meline for the two most likely |
|                                                                                              |                                                                                                                           | OTHER ALTERNATIVES CO                                                                                                           | <u>)NSIDERED</u>                                                                            |                                                                                                                                                 |
| Not applicable.                                                                              |                                                                                                                           |                                                                                                                                 |                                                                                             |                                                                                                                                                 |
|                                                                                              | VISION TASK                                                                                                               | FORCE GOAL AND ACTION                                                                                                           | COMMITTE                                                                                    | E STRATEGY                                                                                                                                      |
|                                                                                              | owth Management C<br>ecipients of services                                                                                |                                                                                                                                 | vided to all citiz                                                                          | zens within Tigard's urban growth                                                                                                               |
|                                                                                              |                                                                                                                           | ATTACHMENT LI                                                                                                                   | <u>ST</u>                                                                                   |                                                                                                                                                 |
| Attachment 1:                                                                                | Agenda for public                                                                                                         | meeting on January 31, 2002                                                                                                     |                                                                                             |                                                                                                                                                 |
| Attachment 2:                                                                                | Flyer information                                                                                                         | sent to participants of the Focu                                                                                                | ıs Group meeti                                                                              | ing and other interested parties                                                                                                                |
| Attachment 3:                                                                                | Memo on annexat                                                                                                           | ion process and timeline                                                                                                        |                                                                                             |                                                                                                                                                 |
|                                                                                              |                                                                                                                           | FISCAL NOTES                                                                                                                    |                                                                                             |                                                                                                                                                 |

N/A

#### TENTATIVE AGENDA FOR BULL MOUNTAIN PUBLIC MEETING, 1/31/02

| 6:00 | Open House                                                                            |  |  |  |
|------|---------------------------------------------------------------------------------------|--|--|--|
|      | Stations/tables with each City department and the County to answer questions,         |  |  |  |
|      | notepads for residents to write down questions and comments, refreshments.            |  |  |  |
|      | Councilors will mingle with public.                                                   |  |  |  |
| 7:00 | Welcome and Introductions                                                             |  |  |  |
|      | Introduce Mayor, City Councilors, County Officials                                    |  |  |  |
|      | Mayor and County Officials Speak: Tone of speaking points: pleased to be              |  |  |  |
|      | presenting study; it's a good thing; next steps taken together; collaborative process |  |  |  |
|      | Overview of tonight's purpose (Bill Monahan)                                          |  |  |  |
| 7:10 | PowerPoint Overview of the Study, Annexation Methods                                  |  |  |  |
| 7:25 | Town Hall Discussion with Facilitator (Sara Hackett)                                  |  |  |  |
|      | Write comments on flip chart/have a scribe                                            |  |  |  |
|      | Discussion Points: 1) What do you think of the study conclusions?                     |  |  |  |
|      | 2) What are the remaining issues?                                                     |  |  |  |
|      | 3) What are our next steps?                                                           |  |  |  |
| 8:15 | Adjourn Town Hall; Direct people to tables for last questions                         |  |  |  |
|      | Thank you, reminder of next steps                                                     |  |  |  |
| 8:30 | Adjourn                                                                               |  |  |  |

Have form available to allow participants to ask written questions about the study.

## The City of Tigard and Washington County Cordially Invite You to the

# BULL MOUNTAIN ANNEXATION STUDY OPEN HOUSE

THURSDAY, JANUARY 31, 2002 6:00-7:00 P.M. – OPEN HOUSE 7:00-8:30 P.M. – TOWN HALL MEETING Fowler Middle School 10865 SW Walnut Street

Now that the *Bull Mountain Annexation Study* is complete, we want to share with you what we've learned and get your input on what happens next. Although the *Bull Mountain Annexation Study* does not determine whether or not the City will annex Bull Mountain, it raises a number of additional issues regarding annexation. We want to address those issues collaboratively through shared discussions with both residents and the City before the Tigard City Council makes any decision on how to proceed.

This invitation is being sent to all July Focus Group participants, but the meeting is open to all interested parties. If you have questions prior to the meeting, contact Beth St. Amand, City of Tigard, 503/639-4171, ext. 648.

**DIRECTIONS:** Please see reverse side for a map to Fowler Middle School.

#### To Get a Copy of the Study:

- Download it from the City of Tigard's website at www.ci.tigard.or.us
- ➤ Ask for it at the Community Development Counter at City Hall
- Review it at the Tigard City Library and the Community Development Counter

City of Tigard: 13125 SW Hall Blvd., Tigard, OR 97223 (503) 639-4171 TDD (503) 684-2772



#### **MEMORANDUM**

#### **CITY OF TIGARD**

TO: Tigard City Council

FROM: Julia Hajduk, Associate Planner

DATE: December 31, 2001

SUBJECT: Annexation process and timeline for possible annexation of Bull Mountain

area.

This memo is intended to provide Council with a general overview and timeline for annexation of the Bull Mountain area. It is assumed, for the purpose of this memo, that the entire Bull Mountain area will be considered for annexation at the same time, as opposed to specific areas. Attached is a table (exhibit 1) which identifies the methods to annex contained in ORS 222. In addition to those methods commonly utilized, ORS 195.205 provides an additional method which may be a viable option and is described in this memo.

While the table shows that there are several ways in which to annex in accordance with the Oregon Revised Statutes (ORS), for an area the size of the Bull Mountain area, there are only 2 likely methods, to be used. Both methods would require an election.

- 1.) City initiated annexation [ORS 222.111(2)]
- 2.) Annexation plan [ORS 195.205]

Below is a brief explanation of each method, followed by a hypothetical timeline for processing an annexation under each with the goal of having the annexation complete and on the City's tax rolls by July 2003. Both timelines are based on the assumption that staff is directed to begin working on this immediately and has the resources to dedicate the time needed for a project of this magnitude.

#### **City Initiated**

In a City Initiated annexation, the City Council holds a hearing and adopts a resolution with findings supporting the annexation. Council then forwards the proposal on to the voters in the territory to be annexed. Once a majority of the electors in the area to be annexed are in support of the annexation, the Council would hold another hearing in accordance with Metro processing requirements adopting the election results and the annexation boundaries by ordinance. Voting is by the residents in the territory to be annexed only. A majority of all votes cast must be in favor of the annexation in order to pass, however, there is no minimum voter turn-out requirement.

#### **TIMELINE FOR 2003 CITY INITIATED ANNEXATION**

Citizens in area work with City and County to create solutions to the outstanding issues in the area (several months to a year, depending NOW upon work plan) Council holds hearing and passes resolution identifying reasons the As early as Aug, 2002 annexation is a good idea and forwarding the ballot title to voters (approximately 1 month prior to filing deadline) Ballot measure must be filed by local government (approximately 2) As early as Sep. 2002 months prior to election) Election (March, May, September or November) As early as Nov, 2002 Council holds hearing, in accordance with Metro processing standards As early as Feb, 2003 and adopts election results and annexation by ordinance. Annexation complete and to Department of Revenue by March 31 (1) As early as Mar, 2003 month to 10 months – delayed effective date) (Depends on election date) Annexation is on City's tax rolls July 1st As early as July 2003

#### **Annexation Plan**

ORS 195.205 to 195.220 allows annexation utilizing an annexation plan for areas in an urban growth boundary. An annexation plan acts as a contract between the City and the citizens in the area. ORS 195.220 states that an annexation plan must include the following information:

timing and sequence for annexation,

Annexation is on City's tax rolls July 1st

- local standards of urban service availability required as a precondition of annexation,
- planned schedule for providing urban services to the annexed territory
- the effects on existing urban service providers and
- the long-term benefits of the annexation plan.

An annexation plan method of annexation requires a majority of electors in Tigard and the territory to be annexed to support the annexation plan. This provides for a single majority, which means that if a majority of the City residents wanted to annex the area, even if the majority of voters in the area to be annexed were not in favor, the area would be annexed (and vice versa). A majority of all votes cast must be in favor of the annexation in order to pass, however, there is no minimum voter turn-out requirement.

#### TIMELINE FOR 2003 ANNEXATION PLAN TYPE ANNEXATION Citizens in area work with City and County to create solutions to the outstanding issues in the area and develop annexation plan area NOW (several months to a year, depending upon work plan) City Council holds a hearing and passes resolution forwarding As early as Aug, 2002 annexation plan to electors of the City and the Territory to be annexed. Ballot measure must be filed by local government (approximately 2 As early as Sep, 2002 months prior to election) Election (March, May, September or November) As early as Nov, 2002 If majority of votes cast favor the annexation plan, the Council adopts As early as Jan, 2003 Ordinance or resolution proclaiming adopting of the annexation plan Annexation of particular tracts shall take effect in accordance with the Depends on Plan annexation plan. Annexation complete and to Department of Revenue by March 31 (1) Depends on Plan (3-31month to 10 months – delayed effective date) (Depends on election 03 for next tax rolls) date)

July 2003

In order to utilize the annexation plan method, detailed urban service provider agreements are required to be negotiated between the County and all providers of urban services in the area. There is a possibility that this is not complete as of yet, in which case, the annexation plan method of annexation could not be utilized until these agreements are complete. There is no reason, however, that the development of an annexation plan can not take place now, with the processing and election at a later date once all outstanding criteria issues are resolved.

#### In summary:

- These are generalized timelines no specific details
- This represents an aggressive approach
- Considerable resources must be available to implement the timelines

i:lrpln/julia/annexation/annexation process and timeline memo.doc

12/27/01

#### **METHODS OF ANNEXATION PROVIDED BY ORS CHAPTER 222**

| Method:                                                                                                                                                                                                                                                                                                                                                                         | Prior             | Election                                                                                                          | Election                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                 | consent required? | requirement within City?                                                                                          | requirement within territory to be annexed?                                                                                     |
| <u>City Initiated</u> - By the legislative body of the City, on its own motion [ORS 222.111(2)] (requires public hearing and Ordinance which will set election and effective date upon passage)                                                                                                                                                                                 | NO                | NO (City charter does<br>not require, but<br>Council can send to<br>election if desired)<br>Subject to referendum | YES                                                                                                                             |
| Owner Initiated - By petition to the legislative body of the city by owners of real property in the territory to be annexed. [ORS 222.111(2)] (requires public hearing and Ordinance which will declare the territory annexed upon condition that a majority of votes cast in the territory being annexed favor annexation or as described in a, b or c below)                  | YES               | NO (City charter does<br>not require, but<br>Council can send to<br>election if desired)<br>Subject to referendum | YES (if prior consent of electors and land owners is not provided, as described in subsection a, b or c below, prior to action) |
| <ul> <li>a. 100% Owner and Majority of Electors - by<br/>written consent to annexation by all the owners<br/>of land and not less than 50% of the electors, if<br/>any, in the territory [ORS 222.125]</li> </ul>                                                                                                                                                               | YES               | NO<br>Subject to referendum                                                                                       | NO                                                                                                                              |
| b. <u>Triple Majority</u> - by written consent to annex of more than half of the owners of land in the territory who also own more than half of the land in the territory and of real property therein representing more than half of the assessed value of all real property in the territory [ORS 222.170] (Triple majority discouraged because it may not be constitutional) | YES               | NO<br>Subject to referendum                                                                                       | NO                                                                                                                              |
| c. <u>Double Majority</u> - by written consent of a majority of the electors in the territory along with the written consent of property owners of more than half the land area in the territory. [ORS 222.170(2)]                                                                                                                                                              | YES               | NO<br>Subject to referendum                                                                                       | NO                                                                                                                              |
| Island annexation - When territory not within a city is surrounded by the corporate boundaries of the city, or by the corporate boundaries of the city and the ocean shore or a stream, bay, lake or other body of water, except when the territory not within a city is surrounded entirely by water. [ORS 222.750]                                                            | NO                | NO (City charter does<br>not require, but<br>Council can send to<br>election if desired)<br>Subject to referendum | NO                                                                                                                              |

| AGENDA ITEM # _ |                  |
|-----------------|------------------|
| FOR AGENDA OF   | January 15, 2002 |

| ISSUE/AGENDA TITLE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PREPARED BY: Barbara Shields DEPT HEAD OK CITY MGR OK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| ISSUE BEFORE THE COUNCIL  Staff will update Council on Metro's approach in evaluating a regional assessment of the need for an expansion of the Urban Growth Boundary and an Alternative Analysis Study to evaluate locations for the potential expansion.                                                                                                                                                                                                                                                                                                       |
| STAFF RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| N/A. Review only.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| INFORMATION SUMMARY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| As part of Metro's Periodic Review Work Program, Metro determined a classification of tiers of land to study for expansion of the Urban Growth Boundary (UGB). Periodic review is a process by which the Oregon Land Conservation and Development Commission (LCDC) works with local governments and residents to review the government's work. The goal is to make sure Metro's land use work, specifically in regard to UGB, complies with state land use planning goals. The UGB is required to have a 20-year supply of urbanizable land inside its borders. |
| The Metro Council approved the Alternative Analysis Study, which includes the tiers of land for expansion, at the meeting on December 13, 2001. Metro picked about 100,000 acres as potential study areas for possible inclusion in the Urban Growth Boundary. The Metro Council is scheduled to make a final decision on the UGB expansion by December 2002.                                                                                                                                                                                                    |
| At the City Council meeting on January 15, 2002, staff will briefly discuss the approach taken by Metro in evaluating locations for the potential UGB expansion.                                                                                                                                                                                                                                                                                                                                                                                                 |
| OTHER ALTERNATIVES CONSIDERED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| N/A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

| Growth and Growth Management Goal #2, Urban services are provided to all citizens within Tigard's urban growt boundary and recipients of services pay their share. |                 | rowth |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------|
| -                                                                                                                                                                  | ATTACHMENT LIST |       |
| None.                                                                                                                                                              |                 |       |
|                                                                                                                                                                    | FISCAL NOTES    |       |
| N/A                                                                                                                                                                |                 |       |

| AGENDA ITEM#  |                  |
|---------------|------------------|
| FOR AGENDA OF | January 15, 2002 |

| Staff will update Council on the Washin comments from Council. | ngton Square Regional Center Pla | an Implementation Program and receive | e |
|----------------------------------------------------------------|----------------------------------|---------------------------------------|---|
|                                                                |                                  |                                       |   |
| 1                                                              | ngton Square Regional Center Pla | an Implementation Program and receive | e |
|                                                                | ISSUE BEFORE THE COUNC           | <u> </u>                              |   |
|                                                                | ICCLIE DEEODE THE COLINIC        | NT.                                   |   |
| PREPARED BY: Barbara Shields                                   | DEPT HEAD OK                     | CITY MGR OK                           |   |
| -                                                              |                                  | Center Plan Implementation Program    |   |

#### INFORMATION SUMMARY

At the August 21, 2001, meeting, Council directed staff to move forward with the implementation process of the Washington Square Regional Center Plan, Phase II, Implementation. Although Council approved the Plan and related Comprehensive Plan and Code amendments in February, 2000, Council delayed enactment of these documents until Phase II addressed a number of issues related to transportation, stormwater, natural resources, parks and open space. At the August 21, 2001, meeting, Council directed staff to coordinate a meeting between the City of Beaverton and Washington County, recognizing the multijurisdictional nature of the Plan.

On December 3, 2001, the Planning Commission reviewed the proposed Comprehensive Plan and Code amendments based on Task Force recommendations related to Phase II, Implementation of the Washington Square Regional Center Plan.

Staff is coming back to Council to discuss the major issues of the Washington Square Regional Center Plan Implementation Program at the January 15, 2002, meeting. A PowerPoint presentation will focus on (1) discussing the City's approach, efforts, and available implementation tools in the regional context; (2) multi-jurisdictional coordination efforts initiated by the City; and (3) the major elements of the Washington Square Regional Implementation Program.

On January 22, 2002, Council is scheduled to review the Washington Square Regional Center Plan package, including a resolution implementing the Plan.

#### OTHER ALTERNATIVES CONSIDERED

N/A

#### VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY

Growth and Growth Management Goal #1: Growth while protecting the character and livability of new and established areas, while providing for natural environment and open space throughout the community; Strategy # 3: Address planning and growth issues associated with Regional Center.

|       | ATTACHMENT LIST |
|-------|-----------------|
| None. |                 |
|       | FISCAL NOTES    |

N/A

| AGENDA ITEM#  |                  |
|---------------|------------------|
| FOR AGENDA OF | January 15, 2002 |

| ISSUE/AGENDA TITLE Washington County Transportation System Plan (TSP) Comments from Citizen                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Advisory Committee                                                                                                                                                                                      |
| PREPARED BY: Julia Hajduk DEPT HEAD OK CITY MGR OK                                                                                                                                                      |
| ISSUE BEFORE THE COUNCIL                                                                                                                                                                                |
| Listen to Gretchen Buehner's testimony on the Washington County TSP.                                                                                                                                    |
| STAFF RECOMMENDATION                                                                                                                                                                                    |
| N/A                                                                                                                                                                                                     |
| INFORMATION SUMMARY                                                                                                                                                                                     |
| Gretchen Buehner asked to be given time to present information on Washington County's TSP so that Council could be aware of potential issues and provide comments to the County prior to formal review. |
| OTHER ALTERNATIVES CONSIDERED                                                                                                                                                                           |
| N/A                                                                                                                                                                                                     |
| VISION TASK FORCE GOAL AND ACTION COMMITTEE STRATEGY                                                                                                                                                    |
|                                                                                                                                                                                                         |
| Transportation and Traffic, Goal #2 – Improve traffic flow.                                                                                                                                             |
| ATTACHMENT LIST                                                                                                                                                                                         |
| NA                                                                                                                                                                                                      |
|                                                                                                                                                                                                         |
| FISCAL NOTES                                                                                                                                                                                            |